

TWO KINGS CASINO

Job Description

Job Title: Tribal College Interning

Job Family: Human Resources Department

Hourly Rate: \$15.00

Status: Full-Time

FLSA Status: Non-Exempt

As part of Two Kings Casino Tribal College Interning Program, you will have an opportunity to gain experience and understanding of real-life casino operation structures and how different departments work in unison to achieve operational goals. You will also gain exposure to working professionals in a variety of casino fields to better help you and your career path.

Responsibilities

- Work to gain an understanding of the organization, divisional purpose, and processes.
- Actively participate in divisional projects, tasks, and assignments.
- Identifying why certain procedures are needed and not needed given property restrictions.
- Working through ideas and processes from start to finish, as well as providing us with analysis of the effectiveness of each process and idea.
- Understanding real life casino operation structures and how different departments work in unison to achieve operational goals.
- Identifying why certain procedures are needed and not needed given property restrictions.
- Providing real casino business operations examples and industry comparisons for developing internal standards.
- Performs other duties as assigned.

Required:

Intern Specifications:

- Actively pursuing a degree from an accredited University or College with a GPA of 3.0 and above.
- Must be at least 18 years of age to work in non-casino department and twenty-one (21) of age to work in casino operations areas.
- Working knowledge of Microsoft.
- Ability to effectively communicate in English.
- Polished appearance and demeanor.
- Excellent customer service skills.
- Ability to obtain and maintain full knowledge and understanding of company and department rules and regulations, policies, and procedures.
- Ability to work any shift, weekends, and holidays.

Departments:

- Casino Operations: Slots, Cage, Players Club (Gaming 21+ years of age).
- Compliance (Gaming 21+ years of age).
- EVS (Gaming 21+ years of age).
- Facilities (Gaming 21+ years of age).
- Finance (Non-Gaming 18+ years of age).
- Food & Beverage (Gaming 21+ years of age).
- IT (Gaming 21+ years of age).
- Human Resources (Non-Gaming 18+ years of age).
- Marketing (Back-of-house non-Gaming 18+ years of age).

- Security/Safety (Gaming 21+ years of age).
- Office of the GM/Administration (Non-Gaming 18+ years of age).

Work Environment:

- Must be at least 18+ years of age.
- Must be able to concentrate in an intense, fast-paced environment with numerous distractions.
- 24-hour operation with a very fast paced environment.
- Indoors and outdoors.
- Occasionally loud environment.

Physical Requirements:

- Ability to lift up to 50 lbs.
- Ability to work quickly and efficiently in a fast-paced environment.
- Constant standing, walking, bending, reaching.
- Visual acuity and hearing.
- Ability to move between hot, noisy, and smoky conditions of bar and climate-controlled dining environment.
- Ability to fluctuate schedule for busy times and work nights/weekends and holidays in accordance with marketing functions.
- Noise level may be moderate to high during busy times.

The successful candidate will be required to pass a background check and obtain and maintain gaming license.

We are committed to making a work environment where the growth and well-being of our team members is the top priority. Join our team today!

Catawba Indian Nation exercises INDIAN PREFERENCE

Native American Indian preference shall apply to this position pursuant to the Indian Self-Determination and Education Assistance Act (24 U.S.C. 450, et seq.), 25 CFR 271.44 and other relevant laws (title 25, U.S. code, Section 472 & 473).

Equal Opportunity Employer:

Two Kings Casino provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

EOE/AA: Minorities/Females/Veterans/Disabled.

Only applicants requiring reasonable accommodation for any part of the application and hiring process should contact us directly:

Telephone: 704.750.7765

Email: HR-Department@twokingscasino.com